

Skate Queensland Association Inc

A.B.N 60 059 864 499

Queensland Artistic Technical Committee

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2024 ADVANCED LEAGUE

Open to all Queensland Clubs and other Invited Clubs

ALL RollArt events from the Advanced League will be held on the dates in the 2024 Skate Queensland Artistic Calendar set as International Advanced League or National Advanced League – RollArt events. Figure events using the White System (Sk8Calc) will be held on the dates specified as All Leagues Figure and Beginner Events. Please see Appendix C for a list of events for each type of league.

The Advanced League RollArt events will be split into National and International sections and will be held over 2 different Sundays. RollArt events listed in the 2024 World Skate Requirements will be held on one Sunday and the RollArt events listed in the National sections of the 2024 Australian Championships Requirements will be held on another Sunday.

Eligibility

Skaters who have competed in this league in the last two years and/or State and/or Australian Championship in the discipline in which they are nominating and/or skaters who are eligible for, and wish to compete, in the 2024 State Championships.

Skaters who have competed in the Elementary or Secondary League in the same discipline and equivalent category may also move to the Advanced League.

This league is not intended for beginners or skaters who have not competed previously. Any skater who competes in any beginner event in the Elementary League is NOT permitted to skate in any event (including precision, show or quartet) in this league.

Initial Registration Fees

Club Registration Fee*: \$ 99.00

*** Only one initial registration fee is payable for International Advanced League and National Advanced League. Please do not make two payments for club registration for Advanced League.**

The Queensland Government provided funding to Skate Queensland for the SSRDP program to get more Queenslanders active through sport and recreation.



**Queensland
Government**

Skaters Entry Fee per Round

Skaters Registration Fee*:	\$21.45 (all events)
Skaters Nomination Fee (National – one part to event):	\$19.80 per person per event
Skaters Nomination Fee (International – one part to event):	\$19.80 per person per event
Skaters Nomination Fee (International – two parts to event):	-\$31.35 per person per event

* Skaters participating in National or International Advanced League in Non RollArt and RollArt events in the Advanced League are only required to pay the Skater Registration fee once for each of the 3 rounds. So a skater who competes in figures at Round 1 of the Non RollArt League and another discipline/s at Round 1 of the RollArt Advanced League (either National and/or International) will only pay the registration fee once for all days of competition in each round. They will still be required to pay the event nomination fee for all events at each of the leagues. The registration fee is to be paid at the round of the league in which they first nominate (whether that is the All Leagues Figure and Beginner League or the National Advanced or International Advanced League).

Please note – Skaters in couples events will not have to pay an event nomination fee for their couples event/s.

Precision Teams & Show Group (including Quartets) Fees per Round

Skater Nomination Fee : \$19.80 per skater per event

Please Note: Skaters **only** competing in Quartet, Show Group and/or Precision pay only the \$19.80 event nomination fee and do not have to pay the Skater Registration Fee. Skaters competing in Quartet, Show Group and/or Precision as well as another event (e.g. Figures) must pay the Skater Registration fee together with the appropriate number of event nomination fees.

Age Requirements

All categories and age requirements are as per the 2024 World Skate Requirements and the 2024 Australian Championship requirements.

NOTE: Skaters who wish to skate in a higher Age based category in this league must apply to QATC for permission to skate in the higher Age category. Where granted this permission will only apply to the Advanced League – Skaters will **not** be allowed to skate in a higher Age category at States or Nationals.

Category Rules

Skaters can only nominate in one League per discipline (solo dance and couples dance will be considered as two disciplines).

Skaters can only nominate in ONE category per discipline. Skaters wishing to skate two events in the same discipline must do so in the same category e.g. Preliminary Solo Dance and Preliminary Solo Free Dance is allowed. Preliminary Solo Dance and Intermediate Solo Free

Dance is not allowed. However, the same skater may skate in the same or a different category in another discipline e.g. Figures, Couples Dance, Free Skating etc.

Couples Dance skaters can participate in Solo Dance and vice versa. Both couples dance skaters and solo dance skaters can participate in solo free dance where they are a separate event.

Masters couples or solo dance skaters can do **either** Style Dance or Free Dance – they **can not** do both style dance and free dance.

All dance and solo dance categories are open for quads or inline.

Skaters are permitted to compete in more than one precision, quartet or show team but it must be in a different category or league level i.e. you cannot skate in 2 different teams in the one event at a league.

Individual skaters in precision and quartet are permitted to move between league levels in those events, either backwards or forwards. However, precision and quartet teams that contain **exactly the same skaters** as the previous year are not permitted to move backwards from a higher level league to a lower level league.

FOR ALL DISCIPLINES. All ages of the skaters will be by year of birth. Please refer to the note in the Age Requirements section for possible exemptions to this. For Couples Dance, Style Dance, Free Dance or Free Skating Pairs teams the age is that of the oldest partner of the team. For Masters category team events all skaters must meet any age requirements. The year of birth for each category is detailed in Appendix A.

Coaches and clubs must check where skaters are nominated – skaters should be able to at least do the requirements for the category.

International events with a short and long program will be classed as one event. Both programs must be skated to receive an award and/or points.

Skaters may nominate in a different category to the intended category at States – conditions permitting.

Minimum Medal Test Requirements

There are no proficiency test requirements for eligibility to compete at 2024 Australian Championships or this league. However, skaters are strongly encouraged to participate in medal tests.

Nominations

All skaters' must be competitive members of Skate Australia, and their registrations **MUST** be entered on the Skate Australia database **by the closing date of nominations**.

All nominations must be on the nomination forms provided. Closing date is **12 NOON of the Friday 4 weeks prior** to competition day. No reminders will be sent regarding closing dates.

Nominations are to be placed into the correct folder in the club One Drive folder and an email sent to gartcom12@gmail.com **to confirm** that the information has been placed in One Drive. Clubs **MUST** get permission from QATC to make changes to the original document after the closing date and time for nominations. Any amended documents must include the date of the change in the file name.

Fees must be paid by club cheque or direct debit.

Cheques to be paid **WITHIN 4 BUSINESS DAYS** of the closing date of the competition to:

Skate Queensland Artistic Committee
Sports House, 150 Caxton St, Milton 4064

Or payment by direct debit **WITHIN 4 BUSINESS DAYS** of the closing date of the competition to:

- Bank Commonwealth
- BSB 064-121
- Account number 1008 2044
- Account name Queensland Artistic Committee

Please confirm payment (including receipt number where applicable) by email to gartcom12@gmail.com (using the *Confirmation of Payment to Skate Queensland Artistic Form*). This applies whether payment is made by direct debit or cheque. The document should also be placed in One Drive in the Confirmation of Payments folder. The amount paid should match the amount on the nomination forms (or other amount where QATC has advised differently).

CLUBS WHOSE NOMINATIONS ARE RECEIVED LATE (i.e. after the closing date) WILL RECEIVE NO POINTS FOR THE ROUND IN WHICH THEY NOMINATE LATE AND MAY INCUR A LATE FEE OF \$22.00.

NO FUTURE NOMINATIONS WILL BE ACCEPTED FROM CLUBS WHEN THERE ARE MONIES OUTSTANDING FROM ANY PREVIOUS COMPETITION/TEST UNTIL SUCH OUTSTANDING PAYMENT HAS BEEN MADE. CLUBS WHO DO NOT PAY WITHIN 4 BUSINESS DAYS MAY HAVE THEIR SKATERS WITHDRAWN FROM THE COMPETITION.

Awards and Allocation of Points

Medals shall be awarded to individual place getters in each category in each round of the League.

Ties in events will be resolved using the Tie Break Rules in the World Skate General 2024 – Official Regulation Artistic manual (Section 4, Placements). NOTE: This includes ties after the first part of the event to determine skating order for the second part of the event for international 2 part events.

Overall trophies shall be presented to the skaters and couples dance/pairs teams with the most points for 1st, 2nd and 3rd calculated from the three rounds. Points are awarded as follows:

- First Place = 8 points
- Second Place = 4 points
- Third Place = 2 points

Skaters must skate the three rounds in the same category and when applicable, with the same partner to be eligible for an overall trophy. In addition, skaters must have placed in at least one round of any of the 3 rounds of the league in order to be eligible to receive an individual overall trophy (i.e. a skater with 0 points from the 3 rounds of the league will not receive a trophy). Where the skaters are tied after 3 rounds of the league then the skater that placed the highest in the third round will be given the higher place trophy. If they are still tied then the skater with the highest technical score on the day will be given the higher place trophy.

Couples Dance, Style Dance, Free Dance and Free Skating Pairs may also be from different clubs and each skater (club for overall) will receive 50 percent of the points earned by that team for the event.

Precision/Quartet/Show teams may be made up of skaters from different clubs. No club points will be awarded for these events.

Overall trophies shall be awarded to clubs placing 1st, 2nd and 3rd over all disciplines except Precision, Show and Quartet events (which may have skaters from different clubs in the one team). This trophy will not be awarded until the final round of the Advanced League has been completed (all 3 rounds of the All Leagues Figure and Beginner Events, International and National Advanced Leagues must have been held). Clubs are not required to participate in all three rounds to be eligible for the overall trophies but must have earned points (i.e. a club with 0 points from participation in the Advanced League will not receive a trophy).

Overall trophies shall be awarded to Precision, Show and Quartet teams that have participated in all three rounds in the same category for the teams that place 1st, 2nd and 3rd (calculated from the three rounds). Points allocated as above.

All awards (medals and trophies) must be collected on the day of competition – **if not collected by the skater or an adult club representative the award will be forfeited.**

Presentations

All skaters must be neatly attired or in competition outfit wearing shoes or skates for presentations. Skaters with bare feet will **not** be able to collect their medal at the time of presentation or later.

Withdrawals

All withdrawals must be in writing and signed by a club representative. Withdrawals must be given to the League Director or the appointed receiver as soon as possible. There are no

refunds. A credit may be given if a medical certificate (dated prior to or within 2 days after the day of the event) is supplied within 2 weeks but only for another event within that same skating year.

PLEASE NOTE: Any credit for roll over of fees is for that skater only. It is NOT a credit for the club.

Marshalling area

All competitors should be in the building at the start of the competition as the order of events is subject to change. Skaters are not permitted to go onto the skating surface for warm up unless they have marshalled in.

Parents or coaches cannot marshal in for the skaters. All competitors must be in the marshalling area one event (or at least 15 minutes prior to the start of their event if events are small). The competitor must remain in the marshalling area until they have finished competing. Competitors who leave the marshalling area before they have finished competing risk being disqualified.

Only marshals, officials, skaters and their accredited coaches in the current event and the next event will be permitted in the marshalling area.

Please note that at Mt Warren Sports Centre skaters should not be on skates in the warm up area more than 3 events before their event. Where the upcoming events are very small (i.e. no more than 3 skaters) then the skaters are permitted to be on skates in the warm up area 4 events prior to their event.

Coaches **MUST** hold a current valid Skate Australia Elite/Advanced Artistic roller skating coaching accreditation and a current blue card (which has been linked to Skate Queensland) to be permitted in the marshalling area. "Play by the Rules" (PBTR) modules and all required Sports Integrity Australia (SIA) modules must also have been completed for the coach to access the marshalling area. All required badges must show on the SIA certificate as per the latest SIA/PBTR requirements sent to clubs. The certificates **must** be uploaded to the Club One Drive by the date specified by QATC.

Intermediate, Development and student coaches are NOT permitted in the marshalling area for Advanced League events.

Coaches with skaters competing must also have their names listed on the club marshals, volunteers and coaches form for the competition if they wish to be in the marshalling area.

Volunteers

The following applies for volunteers for each round of the league:

- Where clubs have less than 3 skaters in a league then they shall nominate one/two volunteers for each round of the league.
- Where clubs have 3 or more skaters in a league then they shall nominate two/three volunteers for each round of the league.

Times and availability should also be stated when nominating the volunteer. Events which are a conflict of interest should also be listed. It would be expected that each volunteer would be prepared to volunteer for up to three hours. The person nominated must report to the League Director when they arrive.

If a club does not nominate and provide volunteers for a League 10 points will be deducted from their overall club score for each round of the League that there are no appointed volunteers or if the appointed volunteers do not turn up and a replacement is not organised by the club. A fine of \$22.00 may also be incurred by a club that does not provide volunteers or if the appointed volunteers do not turn up and a replacement is not organised by the club. Clubs must inform the Event Director in writing of any changes in volunteers.

Warm Ups

All warm ups shall be kept to a minimum. Free Skating Singles, Free Skating Pairs, Solo Free Dance, Solo Style Dance, Couples Style Dance and Couples Free Dance shall warm up for no more than the length of their routine. Solo Dance and Couples Dance skaters shall warm up for each compulsory dance for no longer than two minutes.

The maximum number of skaters warming up together shall be 8 single skaters or 5 couples/pairs. This may be adjusted at the discretion of the league director up to a maximum of 10 skaters depending on the event and age of the skaters warming up.

Precision teams shall have 60 seconds for positioning.

Quartet teams shall have a maximum of 20 seconds for entry onto the rink and positioning of objects or props.

Show groups shall have a maximum of 40 seconds for entry on to the rink and positioning of objects or props.

There is no separate warm up for precision, show or quartet. A team member shall indicate to the announcer when the team is ready to start their routine.

For all disciplines the time from the start of the music and the first movement of the skater, couple or group, cannot be more than 10 seconds, except Show and Quartet, where the maximum time is 15 seconds.

Music

All routine music for the Advanced League is to be placed in the appropriate club One Drive folder in **MP3 format** within 7 days of closure of nominations. Music **MUST** be submitted by the Artistic Representative of the Club or nominee club representative of which the skater is a member. This applies to all rounds. Music will **NOT** be accepted from any other person or club. Where music is submitted late, **clubs may incur a fine of \$22.00 per piece of music submitted late.**

MP3 files for individuals and couples/pairs are to be named as follows –

Skater's Name_Skater's Last Name (and Partner's First Name_Last Name if Couples or Pairs) – Category (junior/senior etc) – Modality (free skating, pairs, dance etc) – short or long program, style dance or free dance. For example: Ima_Skater – Espoir – Free Skating – Short Program.mp3 or Ima_Skater – Preliminary – Solo Free Dance.mp3.

Naming for Show, Quartet and Precision is the name of the group and the title of the show.

More information regarding the correct naming of files is available in the attached Appendix B.

NOTE: Music files for competitions **MUST** be correctly named in the properties as well as in the file name – resubmission will be requested if not correctly named. If the corrected music is not received within 2 days of the request the music with incorrect properties will be corrected and a fee of \$22 per piece of music will be charged to the club.

Music will be downloaded from One Drive by QATC 2 weeks prior to the competition. Any changes to music following this date **MUST** be advised by email to gartcom12@gmail.com so that the correct music can be available for competition.

All coaches/skaters are to bring a **back up MP3 file of the skater's music** on a USB stick or portable hard drive with them to the competition. Music on a phone, iPod or similar device is not acceptable as leads are not always available to connect these devices to the computer or music system.

Music files are to be recorded so that there is a maximum variance of 6DB in volume throughout the tracks. Files that exceed this DB variance will be played at 85 DB for the maximum DB and will not be adjusted during the low DB level of the tracks.

All routine music is to be **cut to the correct length** for the routine. It is not acceptable to provide music that is too long and for the coach to expect that they can just indicate to the announcer that the music should be turned off when the skater has finished.

Music Certification

Certification **MUST** be on the World Skate Form and is to be placed in the appropriate club One Drive folder within 7 days of closure of nominations (as per the music requirements). The music certification must be legible and specific to the skater(s) and the event in question.

The SD - Certificate of Authentication must be clearly labelled with the name of the skater and the event (see below). The **exact time that the music for the pattern dance starts and stops MUST be noted on the Certificate.**

Music Certifications are to be named Skater's First Name_Skater's Last Name (and Partner's First Name_Last Name if Couples or Pairs) – Category (junior/senior/advanced/masters etc) – Discipline (Couples Dance or Solo Dance) – Style Dance – Certification

For full details required for certification please refer to the 2024 Australian Requirements and/or 2024 World Skate Requirements as appropriate.

Content Sheets

Content sheets for Free Skating (both short and free programs where applicable), Free Skating Pairs (both short and free programs where applicable), Couples Free Dance, Couples Style Dance, Solo Style Dance, Solo Free Dance, Quartet and Precision (using the appropriate World Skate Content Sheet), must be placed in the appropriate club One Drive folder within 7 days of the closure of nominations (i.e. the same time as the music is required to be submitted).

Please make sure you read Section 29 of the General Rules in the 2024 Australian Requirements and include all required information from this section in the content sheet for the discipline for which the content sheet is being submitted. Failure to include times where required could result in the skater being disadvantaged or penalised. Refer to sections 29 (e), (f), (g), (h) and (i) of the 2024 Australian Requirements for times that must be included in the content sheet. Times must be in “m:ss” format. It is **very important** that the **times** entered are based on the **first movement of the skater** and not the start of the music as the timing for the program is started with the skater’s first movement, not the start of the music.

For Free Skating please do not include levels of footwork being attempted or names of items (other than a Lutz) in the notes section (there is a space to put the time for the start of footwork sequences in the elements declared column) – the only information in the Notes should be where a skater is attempting a Lutz jump.

For Couples Dance Style Dance or Free Dance and Solo Style Dance or Solo Free Dance please do not include levels of footwork being attempted in the notes section – the notes section should be left blank.

The content sheet files **MUST** be named correctly as per below requirements:-

Content Sheets are to be named Skater’s First Name_Skater’s Last Name (and Partner’s First Name_Last Name if Couples or Pairs) – Category (Junior/Senior/Minis etc) – Discipline (Couples Dance, Free Skating, Pairs, Solo Dance, Quartet or Precision) – Short or Long Program, Style Dance or Free Dance – Content Sheet. **In addition, for all leagues** please also include club name (initials used in programs is fine) and the date of submission (e.g. Ima_Skater – Espoir – Free Skating – Short Program – Content Sheet_GC_20-01-2024 (international category example) or Ima_Skater – Preliminary – Solo Free Dance – Content Sheet_PR_20-01-2024 (national category example)).

Incorrectly labelled content sheets may not be accepted. A fine of \$22.00 per content sheet may be incurred by a club that does not provide all content sheets named correctly by the required date.

Content sheet documents must contain **ONLY ONE** content sheet. If the skater has more than one content sheet to submit, please ensure that it is in a separate document. For example, Free Skating short program content sheets must be a separate document from the long program content sheet. Please remove the instruction page from any content sheet prior to submission (only the actual content sheet itself is to be saved in One Drive).

If a content sheet is amended after the closing date for submission:

The Club **MUST** advise QATC of any changes made to the original document uploaded to One Drive – Note: any amended content sheet **MUST** be in One Drive no later than the Wednesday before the league. Please add the word amended and date of amendment to the file name of the updated document. e.g. Ima_Skater – Youth – Free Skating – Short Program – Content Sheet_**Amended**_PR_20-01-2024.

The club **MAY** also choose to provide **3 printed copies** of the **updated content sheet** to the competition director (or delegate) at the start of the competition day. The printed content sheets will need to have the skater number, event number and name at the top of the actual sheet (e.g. Event 1 Skater 1 Ima Skater). **Note:** Where the content list is for the second part of an international event then please just use Skater 0 as the actual skater number won't be known until after the first section is completed. This **MUST** be done if the content sheet has been changed within 3 days before the competition as the content list in one drive on the Wednesday prior to the event will be the version that has been printed for the technical panel.

Please Note: These requirements differ slightly to the details required for Content Sheets in section 25 of the 2024 Australian Requirements document as the club and date of submission have been added for leagues in Queensland as well as additional information if submitting a late change to a content sheet.

General Rules

All figures shall be skated two rounds only, except for loops which shall be skated three rounds.

All compulsory dances and solo dances must be skated in accordance with the current World Skate Dance Book or the Australian Artistic Technical Committee 2024 Non-World Skate Dance Manual (whichever is applicable according to the requirements). **Please refer to Section 14** in the General Rules of the 2024 Australian Requirements. All compulsory dances start to the left of the judges.

Freeskating, Dance, Solo Dance, Inline, Precision and Quartet – music with spoken words can only be used for a maximum of 10 seconds and the beginning or end of the program.

World Skate dress rules apply. The referee may apply a penalty of 1.0 for violation of the dress rules. Skaters may also be asked to leave the floor and may not return until the costume meets the dress rules.

ALL Jumps and Spins are strictly prohibited in the warm up area behind the blue curtain at Mt Warren Sports Centre. Excessive noise is not permitted. Figures are not permitted to be done behind the blue curtain – the only exception to this would be if a figure test was being held at the end of the league (the league director will advise when the skater/s may start warming up for the figure test).

REQUIREMENTS

NOTE: If any requirements in this section differ from the requirements in the equivalent section of the 2024 World Skate Requirements or the latest 2024 Requirements Australian Championships then the requirements as per the World Skate or Australian Requirements apply (whichever is applicable to the category). Coaches **MUST** check the latest version of the World Skate or Australian requirements to ensure they are meeting the requirements of the category that the skaters are entering.

FIGURE CATEGORIES – NATIONAL

Promotional
Primary
Juvenile
Preliminary
Intermediate
Advanced
Masters
Advanced Masters

FIGURE CATEGORIES – INTERNATIONAL

Tots
Minis
Espoir
Cadet
Youth
Junior
Senior

All Figures will be drawn from the groups listed in the 2024 Requirements Australian Championship (National Figures) and the 2024 World Skate Requirements (for relevant categories) at least 10 days prior to competition and advised to clubs by email at least one week prior to competition. Draw will be conducted as follows:

- All categories except Juvenile, Junior and Senior Figures
 - The group will be drawn first
 - Then 2 figures will be drawn from within that group (Loop figures will always be skated last). **Please note** that Promotional (National) and Tots (International) only have 2 figures so this step will be skipped for those categories
 - Then the foot will be drawn
- Juvenile Figures
 - The group will be drawn first
 - Then 2 figures will be drawn from within that group (Loop figures will always be skated last). The rule for Juvenile Category Figures in the Australian Championships which requires that figure 14 is constant will NOT be followed for the draw at this league. IF Figure 14 has not been drawn for Round 1 or 2 of the league then it will be mandatory for Round 3.
 - Then the foot will be drawn
- Junior and Senior Figures
 - The group will be drawn
 - Then the foot will be drawn (Junior and Senior will skate the full group of 3 figures)

If exactly the same group and figures are drawn for a second (or subsequent) round then the draw will be redone.

FREE SKATING – NATIONAL

Times remain the same for all rounds. Items and restrictions as per the 2024 Australian Championships requirements.

Promotional	2:30 minutes +/- 10 seconds
Primary	2:45 minutes +/- 10 seconds
Juvenile	3:15 minutes +/- 10 seconds
Preliminary	3:15 minutes +/- 10 seconds
Intermediate	4:00 minutes +/- 10 seconds
Advanced	4:00 minutes +/- 10 seconds
Masters	2:45 minutes +/- 10 seconds
Open Short*	2:30 minutes +/- 5 seconds
Open Inline	3:00 minutes +/- 10 seconds
Masters Inline	2:30 minutes +/- 10 seconds

* Please refer to the latest Australian Requirements document for eligibility for Open Short Program. Skaters who participate in an international category event which has a short program as part of the requirements are not eligible to skate in Open Short.

FREE SKATING – INTERNATIONAL

Times remain the same for all rounds. Items and restrictions as per the 2024 World Skate requirements.

	Short Program	Long Program
Tots	No option for Open Short	2:30 minutes +/- 10 seconds
Minis [#]	No option for Open Short [#]	2:45 minutes +/- 10 seconds
Espoir	2:00 minutes +/- 5 seconds	3:15 minutes +/- 10 seconds
Cadet	2:30 minutes +/- 5 seconds	3:30 minutes +/- 10 seconds
Youth	2:30 minutes +/- 5 seconds	4:00 minutes +/- 10 seconds.
Junior and Senior	2:45 minutes +/- 5 seconds.	4:00 minutes +/- 10 seconds.
Tots Inline	No option for Open Short	2:00 minutes +/- 10 seconds
Minis Inline	No option for Open Short	2:30 minutes +/- 10 seconds
Espoir Inline	No option for Open Short	3:00 minutes +/- 10 seconds
Cadet Inline	2:30 minutes +/- 5 seconds	3:30 minutes +/- 10 seconds
Youth Inline	2:30 minutes +/- 5 seconds	3:30 minutes +/- 10 seconds
Junior/Senior Ladies Inline	2:45 minutes +/- 5 seconds	4:00 minutes +/- 10 seconds.
Junior/Senior Men Inline	2:45 minutes +/- 5 seconds	From 4:00 to 4:30 minutes

[#] Skaters in Minis who meet the age requirements for Open Short Program in the national stream may skate Open Short Program in the Advanced National League if they so wish.

FREE SKATING PAIRS – NATIONAL

Times remain the same for all rounds. Items and restrictions as per 2024 Australian Championships requirements.

Promotional	2:00 minutes +/- 10 seconds
Primary	2:30 minutes +/- 10 seconds
Juvenile	3:00 minutes +/- 10 seconds
Preliminary	3:15 minutes +/- 10 seconds
Intermediate	3:30 minutes +/- 10 seconds
Advanced	4.00 minutes +/- 10 seconds

FREE SKATING PAIRS – INTERNATIONAL

Times remain the same for all rounds. Items and restrictions as per the 2024 World Skate requirements. Age requirements as per World Skate Requirements:

The category will be determined by the age of the oldest partner.

	Short:	Long:
Tots	No option for Open Short	2:00 minutes +/- 10 seconds
Minis	No option for Open Short	2:30 minutes +/- 10 seconds
Espoir	2:15 minutes +/- 5 seconds	3:00 minutes +/- 10 seconds
Cadet	2:30 minutes +/- 5 seconds	3:45 minutes +/- 10 seconds
Youth	2:30 minutes +/- 5 seconds	4:00 minutes +/- 10 seconds
Junior/Senior	3:00 minutes +/- 5 seconds	4:30 minutes +/- 10 seconds

COUPLES DANCE – NATIONAL

Skaters wishing to skate two events in the same discipline must do so in the same category eg Intermediate Couples Style Dance and Intermediate Couples Free Dance is allowed. Intermediate Couples Style Dance and Preliminary Couples Free Dance is not allowed.

COMPULSORY DANCE

Round 1 – First Compulsory Dance will be skated

Round 2 – Second Compulsory Dance will be skated

Round 3 – One dance will be drawn* between the two compulsory dances and will be skated.

*Draws will be conducted at least 10 days prior to competition and will be advised to clubs by email at least one week prior to competition.

Category

Promotional Tots	Glide Waltz Society Blues	120 Waltz 88 Blues	4 sequences 4 sequences
Primary	Dutch Waltz 2024 La Vista Cha Cha	120 Waltz 108 Cha Cha	4 sequences 4 sequences
Juvenile	Canasta Tango Chase Waltz	100 Tango 120 Waltz	4 sequences 2 sequences
Preliminary	Roller Rhumba Tudor Waltz Couples	96 Rhumba 138 Waltz	4 sequences 4 sequences
Masters	Olympic Foxtrot Canasta Tango	104 Foxtrot 100 Tango	4 sequences 4 sequences
Advanced Masters	Southland Swing The Cha Cha	92 Blues 100 Cha Cha	4 sequences 4 sequences

COUPLES STYLE DANCE

Remains the same for all rounds

For regulations, elements and limitations see National Couples Dance – Free Dance/Style Dance in the 2024 Australian Requirements

Category

Intermediate	<i>Total Time:</i> <i>Theme:</i> <i>Compulsory Dance element:</i>	3:30 minutes +/- 10 seconds Ballroom Medley – Latino (Samba, Cha Cha, Paso Doble, Jive, Mambo, Bolero, Rhumba) Cha Cha Patin 112 bpm (2 Sequences – 1 circuit of the floor)
Advanced	<i>Total Time:</i> <i>Theme:</i> <i>Compulsory Dance element:</i>	3:30 minutes +/- 10 seconds Spanish Medley (Paso Doble, Flamenco, Tango, Spanish Waltz, Bolero, Gypsy music, Fandango) Imperial Tango 104 bpm (2 Sequences – 1 circuit of the floor)
Masters*	<i>Total Time:</i> <i>Theme:</i> <i>Compulsory Dance element:</i>	2:30 minutes +/- 10 seconds Standard Ballroom Medley – Smooth (Waltz, Tango, Foxtrot, Quick Step) Olympic Foxtrot 104 bpm (2 Sequences – 1 circuit of the floor)

COUPLES FREE DANCE

Remains the same for all rounds

For regulations, elements and limitations see National Couples Dance – Free Dance/Style Dance in the 2024 Australian Requirements

Promotional Tots	2:30 minutes +/- 10 seconds
Primary	2:30 minutes +/- 10 seconds
Juvenile	2:45 minutes +/- 10 seconds
Preliminary	2:45 minutes +/- 10 seconds
Intermediate	3:50 minutes +/- 10 seconds
Advanced	3:50 minutes +/- 10 seconds
Masters*	2:30 minutes +/- 10 seconds

* **Please Note:** Skaters cannot do Masters Style Dance AND Masters Free Dance

COUPLES DANCE – INTERNATIONAL

All requirements as per the 2024 World Skate Requirements.

For Minis and Espoir requirements will be as follows:

Round 1 – First Compulsory Dance plus Free Dance will be skated

Round 2 – Second Compulsory Dance plus Free Dance will be skated

Round 3 – One dance drawn* between the two compulsory dances plus Free Dance will be skated.

*Draws will be conducted at least 10 days prior to competition and will be advised to clubs by email at least one week prior to competition.

Cadet, Youth, Junior and Senior will skate their Style Dance and Free Dance for all 3 rounds.

Category

Minis	La Vista Cha Cha	108 Cha Cha	4 sequences
	Denver Shuffle	100 Polka	4 sequences
	Free Dance	2:45 minutes +/- 10 seconds	
Espoir	Kinder Waltz	120 Waltz	4 sequences
	Manhattan Blues	92 Blues	4 sequences
	Free Dance	3:00 minutes +/- 10 seconds	
Cadet	Style Dance – Classic Medley (Waltz, Classic Polka, March, Galop)	3:00 minutes +/- 10 seconds	Compulsory Dance: Association Waltz Section 1 (Steps 1-15)
	Free Dance	3:30 minutes +/- 10 seconds	
Youth	Style Dance – Classic Medley (Waltz, Classic Polka, March, Galop)	3:00 minutes +/- 10 seconds	Compulsory Dance: Kilian
	Free Dance	3:30 minutes +/- 10 seconds.	
Junior	Style Dance – Spanish Medley (Paso Doble, Flamenco, Tango, Spanish Waltz, Bolero Gypsy Music, Fandango)	3:00 minutes +/- 10 seconds.	Compulsory Dance: Paso Doble
	Free Dance	3:50 minutes +/- 10 seconds	
Senior	Style Dance – Spanish Medley (Paso Doble, Flamenco, Tango, Spanish Waltz, Bolero Gypsy Music, Fandango)	3:00 minutes +/- 10 seconds.	Compulsory Dance: Argentine Tango (Steps 8-28)
	Free Dance	3:50 minutes +/- 10 seconds	

SOLO DANCE – NATIONAL

Skaters wishing to skate two events in the same discipline must do so in the same category eg Intermediate Solo Style Dance and Intermediate Solo Free Dance is allowed. Intermediate Solo Dance and Preliminary Solo Free Dance is not allowed.

COMPULSORY

Round 1 – First Compulsory Dance will be skated

Round 2 – Second Compulsory Dance will be skated

Round 3 – One dance will be drawn* between the two compulsory dances and will be skated.

*Draws will be conducted at least 10 days prior to competition and will be advised to clubs by email at least one week prior to competition.

Category

Promotional Tots	Glide Waltz	120 Waltz	4 sequences
	Society Blues	88 Blues	4 sequences
Primary	Dutch Waltz 2024	120 Waltz	4 sequences
	La Vista Cha Cha	108 Cha Cha	4 sequences
Juvenile	Canasta Tango	100 Tango	4 sequences
	Chase Waltz (start with men's steps)	120 Waltz	2 sequences
Preliminary	Roller Rhumba	96 Rhumba	4 sequences
	Tudor Waltz Solo	138 Waltz	4 sequences
Masters	Olympic Foxtrot	104 Foxtrot	4 sequences
	Canasta Tango	100 Tango	4 sequences
Advanced Masters	Southland Swing	92 Blues	4 sequences
	The Cha Cha	100 Cha Cha	4 sequences

SOLO STYLE DANCE

Remains the same for all rounds

For regulations, elements and limitations see National Solo Dance – Free Dance/Style Dance in the 2024 Australian Requirements

Intermediate	<i>Total Time:</i>	2 minutes 50 seconds +/- 10 seconds
	<i>Theme:</i>	Ballroom Medley – Latino (Samba, Cha Cha, Paso Doble, Jive, Mambo, Bolero, Rhumba)
	<i>Compulsory Dance element:</i>	Cha Cha Patin 112 bpm (2 Sequences – 1 circuit of the floor)
Advanced	<i>Total Time:</i>	2 minutes 50 seconds +/- 10 seconds
	<i>Theme:</i>	Spanish Medley (Paso Doble, Flamenco, Tango, Spanish Waltz, Bolero, Gypsy music, Fandango)
	<i>Compulsory Dance element:</i>	Imperial Tango 104 bpm (2 Sequences – 1 circuit of the floor)
Masters*	<i>Total Time:</i>	2 minutes 15 seconds +/- 10 seconds
	<i>Theme:</i>	Standard Ballroom Medley – Smooth (Waltz, Tango, Foxtrot, Quick Step)
	<i>Compulsory Dance element:</i>	Olympic Foxtrot 104 bpm (2 Sequences – 1 circuit of the floor)

Please Note: Requirements are as listed in 2024 Australian Championships Requirements

SOLO FREE DANCE

Remains the same for all rounds

For regulations, elements and limitations see National Solo Dance – Free Dance/Style Dance in the 2024 Australian Requirements

Promotional Tots	2:00 minutes +/- 10 seconds
Primary	2:30 minutes +/- 10 seconds
Juvenile	2:30 minutes +/- 10 seconds
Preliminary	2:30 minutes +/- 10 seconds
Intermediate	3:30 minutes +/- 10 seconds
Advanced	3:30 minutes +/- 10 seconds
Masters*	2:30 minutes +/- 10 seconds

*** Please Note:** Skaters cannot do Masters Solo Style Dance AND Masters Solo Free Dance

Please Note: Requirements are as listed in 2024 Australian Championships Requirements

SOLO DANCE – INTERNATIONAL

All requirements as per the 2024 World Skate Artistic Requirements.

For Minis and Espoir requirements will be as follows:

Round 1 – First Compulsory Dance plus Free Dance will be skated

Round 2 – Second Compulsory Dance plus Free Dance will be skated

Round 3 – One dance drawn* between the two compulsory dances plus Free Dance will be skated.

*Draws will be conducted at least 10 days prior to competition and will be advised to clubs by email at least one week prior to competition.

Cadet, Youth, Junior and Senior will skate their Style Dance and Free Dance for all 3 rounds.

Category

Minis	La Vista Cha Cha	108 Cha Cha	4 sequences
	Denver Shuffle	100 Polka	4 sequences
	Free Dance	2:30 minutes +/- 10 seconds	
Espoir	Kinder Waltz	120 Waltz	4 sequences
	Manhattan Blues	92 Blues	4 sequences
	Solo Free Dance	2:30 minutes +/- 10 seconds	
Cadet	Style Dance – Latin Medley - Mambo, Salsa, Merengue, Bachata, Bossa nova, Batucada, Cha Cha Cha, Samba, Rumba	3:00 minutes +/- 10 seconds	Compulsory Dance: Rumba
	Solo Free Dance	3:30 minutes +/- 10 seconds	
Youth	Style Dance – Classic Medley – Waltz, Classic Polka, March, Galop	3:00 minutes +/- 10 seconds.	Compulsory Dance: Coalesce Waltz
	Solo Free Dance	3:30 minutes +/- 10 seconds	
Junior	Style Dance – Spanish Medley - Paso Doble, Flamenco, Tango, Spanish Waltz, Bolero Gypsy Music, Fandango	3:00 minutes +/- 10 seconds.	Compulsory Dance: Sweet Tango 1 st Section
	Solo Free Dance	3:30 minutes +/- 10 seconds	
Senior	Style Dance – Folk – Ethnic Dance	3:00 minutes +/- 10 seconds.	Compulsory Dance: Roman Mood 1 st Section
	Solo Free Dance	3:30 minutes +/- 10 seconds	

PRECISION – NATIONAL

Same for all three rounds. All requirements as per the 2024 Australian Championship Requirements.

Open Precision	4 minutes (+/- 10 seconds)
Masters Precision	3 minutes to 4 minutes (+/- 10 seconds)

PRECISION – INTERNATIONAL

Same for all three rounds – All requirements as per the 2024 World Skate Artistic Requirements.

Junior	4:00 minutes +/- 10 seconds
Senior	4:30 minutes +/- 10 seconds

SHOW GROUPS – NATIONAL

Same for all three rounds – All requirements as per the 2024 Australian Championship Requirements.

National Open Small Show Group	4:30 minutes to 5:00 minutes +/- 10 seconds
National Open Large Show Group	4:30 minutes to 5:00 minutes +/- 10 seconds

SHOW GROUPS – INTERNATIONAL

Same for all three rounds – All requirements as per the 2024 World Skate Artistic Requirements

Junior Show Groups	3:30 - 4:00 minutes +/- 10 seconds
Small Show Groups	4:30 – 5:00 minutes +/- 10 seconds
Large Show Groups	4:30 – 5:00 minutes +/- 10 seconds

QUARTETS – NATIONAL

Same for all three rounds – All requirements as per the 2024 Australian Championships

National Open Quartet	3:00 minutes +/- 10 seconds
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QUARTETS – INTERNATIONAL

Same for all three rounds – All requirements as per the 2024 World Skate Artistic Requirements

Cadet Quartet	3:00 minutes +/- 10 seconds
Junior Quartet	3:15 minutes +/- 10 seconds
Quartet	3:15 minutes +/- 10 seconds

Appendix A
2024 CATEGORIES ACCORDING TO SKATER'S AGE (as per National and World Skate Requirements)

National Category	Year of Birth
Promotional / Promotional Tots	2015 and after
Primary	2013 to 2015
Juvenile	2011 to 2013
Preliminary	2011 and before
Intermediate	2010 and before
Advanced	2009 and before
Masters	Free Skating: 2003 and before Other events: 1994 and before
Advanced Masters	1994 and before
Open Short	2013 and before
Open Inline Free Skating	2015 and before
Masters Inline Free Skating	2003 and before
Open Precision	2015 and before
Masters Precision	1999 and before
Open Show (Large and Small)	2015 and before
Open Quartet	2015 and before

International Category	Year of Birth
Tots	2015 and 2016
Minis	2013 and 2014
Espoir	2011 and 2012
Cadet	2009 and 2010
Youth	2008
Junior	2006 and 2007
Senior	2005 and before
Tots (Inline)	2015 and 2016
Minis (Inline)	2013 and 2014
Espoir (Inline)	2011 and 2012
Cadet (Inline)	2009 and 2010
Youth (Inline)	2008
Junior (Inline)	2006 and 2007
Senior (Inline)	2005 and before
Senior Precision	2011 and before
Junior Precision	2006 to 2011
Large Show Groups	2011 and before
Small Show Groups	2011 and before
Junior Show Groups	2006 to 2011
Senior Quartet	2011 and before
Junior Quartet	2006 to 2011
Cadet Quartet	2009 to 2011

Description of Ages

Title	Description
Before	Indicates years prior to the year stated eg '2011 and before' is 2011, 2010, 2009 etc
After	Indicates years more recent than the year stated eg '2015 and after' is 2015, 2016, 2017 etc

Appendix B

NAMING CONVENTION FOR COMPETITION ROUTINE MUSIC

Music files for competitions and tests need to be correctly named in the properties for the computer system to be able to display the correct skater information on the screen (the information in the Title section of the file is the information that shows on the music system). When sending in music for competitions/tests the properties in the files need to be correctly labelled. Music will be returned unless it has been named correctly. Music files must be mp3 files or they will not play on the system. Music that is sent back to a club must be returned to QATC within 2 days of notice of incorrect naming and/or format.

Step 1

The file needs to be named correctly according to the event.

Name	Title	Contributing artists	Type
Jane_Doe - Advanced - Solo Free Dance	Jane_Doe - Advanced - Solo Free Dance	Jane Doe	MP3 Format Sound
Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance	Jack_Spratt & Jill_Spratt - Youth -Couples Dance - Free Dance	Jack Spratt & Jill Spratt	MP3 Format Sound
Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe Black & Sally Citizen	MP3 Format Sound
Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe Bloggs & Mary Brown	MP3 Format Sound
John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John Smith & Jane Doe	MP3 Format Sound
John_Smith - Junior - Free Skating - Short Program	John_Smith - Junior - Free Skating - Short Program	John Smith	MP3 Format Sound
Robin_Hood - Open - Free Skating - Short Program	Robin_Hood - Open - Free Skating - Short Program	Robin Hood	MP3 Format Sound
William_Tell - Espoir - Free Skating - Long Program	William_Tell - Espoir - Free Skating - Long Program	William Tell	MP3 Format Sound
Sally_Citizen - Senior - Solo Dance - Free Dance	Sally_Citizen - Senior - Solo Dance - Free Dance	Sally Citizen	MP3 Format Sound
Mary_Brown - Masters - Solo Style Dance	Mary_Brown - Masters - Solo Style Dance	Mary Brown	MP3 Format Sound
Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers	MP3 Format Sound
Roller Strollers - Precision - Open C	Roller Strollers - Precision - Open C	Masters of Swing	MP3 Format Sound
Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance	MP3 Format Sound
Joe_Black - Beginner - Free Skating	Joe_Black - Beginner - Free Skating	Joe Black	MP3 Format Sound
Jill_Sprat - Primary B - Free Skating	Jill_Sprat - Primary B - Free Skating	Jill Sprat	MP3 Format Sound

Step 2

Right click on the file and go to properties.

The screenshot shows a Windows File Explorer window titled "Demonstration File Naming" with the address bar set to "EMTEC (D:) > Demonstration File Naming". The ribbon includes "File", "Home", "Share", "View", and "Music Tools". The "Music Tools" tab is active, showing options like "Play", "Add to Windows Media Player list", "Share with Skype", "Cast to Device", "Move to OneDrive", "Scan for viruses", "Check reputation in KSN", "Share", "Open with", "PDFsam Enhanced 5", "Send to", "Cut", "Copy", "Create shortcut", "Delete", "Rename", and "Properties". The "Properties" option is circled in red.

Name	Title	Contributing artists	Type
Jane_Doe - Advanced - Solo Free Dance	Jane_Doe - Advanced - Solo Free Dance	Jane Doe	MP3 Format Sound
Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance	Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance	Jack Spratt & Jill Spratt	MP3 Format Sound
Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe Black & Sally Citizen	MP3 Format Sound
Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe Bloggs & Mary Brown	MP3 Format Sound
John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John Smith & Jane Doe	MP3 Format Sound
John_Smith - Junior - Free Skating - Short Program	John_Smith - Junior - Free Skating - Short Program	John Smith	MP3 Format Sound
Robin_Hood - Open - Free Skating - Short Program	Robin_Hood - Open - Free Skating - Short Program	Robin Hood	MP3 Format Sound
William_Tell - Espoir - Free Skating - Long Program	William_Tell - Espoir - Free Skating - Long Program	William Tell	MP3 Format Sound
Sally_Citizen - Senior - Solo Dance - Free Dance	Sally_Citizen - Senior - Solo Dance - Free Dance	Sally Citizen	MP3 Format Sound
Mary_Brown - Masters - Solo Style Dance	Mary_Brown - Masters - Solo Style Dance	Mary Brown	MP3 Format Sound
Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers	MP3 Format Sound
Roller Strollers - Precision - Open C	Roller Strollers - Precision - Open C	Masters of Swing	MP3 Format Sound
Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance	MP3 Format Sound
Joe_Black - Beginner - Free Skating	Joe_Black - Beginner - Free Skating	Joe Black	MP3 Format Sound
Jill_Sprat - Primary B - Free Skating	Jill_Sprat - Primary B - Free Skating	Jill Sprat	MP3 Format Sound

15 items | 1 item selected 4.97 MB

Play Demonstration File Naming

File Home Share View Music Tools

Clipboard: Pin to Quick access, Copy, Paste, Copy path, Paste shortcut

Organize: Move to, Copy to, Delete, Rename

New: New folder, New item, Easy access

Open: Properties, Edit, History

Select: Select all, Select none, Invert selection

EMTEC (D:) > Demonstration File Naming

Name	Title
Jane_Doe - Advanced - Solo Free Dance	Jane_Doe - Advanced - Solo Free Dance
Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance	Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance
Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance
Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance
John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance
John_Smith - Junior - Free Skating - Short Program	John_Smith - Junior - Free Skating - Short Program
Robin_Hood - Open - Free Skating - Short Program	Robin_Hood - Open - Free Skating - Short Program
William_Tell - Espoir - Free Skating - Long Program	William_Tell - Espoir - Free Skating - Long Program
Sally_Citizen - Senior - Solo Dance - Free Dance	Sally_Citizen - Senior - Solo Dance - Free Dance
Mary_Brown - Masters - Solo Style Dance	Mary_Brown - Masters - Solo Style Dance
Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group
Roller Strollers - Precision - Open C	Roller Strollers - Precision - Open C
Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance - Walk the Plank - Senior - Quartet
Joe_Black - Beginner - Free Skating	Joe_Black - Beginner - Free Skating
Jill_Sprat - Primary B - Free Skating	Jill_Sprat - Primary B - Free Skating

15 items 1 item selected 4.97 MB

Jane_Doe - Advanced - Solo Free Dance Properties

General Details

MP3

Jane_Doe - Advanced - Solo Free Dance

Type of file: MP3 Format Sound (.mp3)

Opens with: Windows Media Player Change...

Location: D:\Demonstration File Naming

Size: 4.97 MB (5,218,119 bytes)

Size on disk: 4.98 MB (5,226,496 bytes)

Created: Saturday, 18 December 2021, 1:04:00 PM

Modified: Friday, 26 November 2021, 12:51:10 PM

Accessed: Today, 18 December 2021

Attributes: Read-only Hidden Advanced...

OK Cancel Apply

Contributing artists	Type
Jane Doe	MP3 Format Sound
Jack Spratt & Jill Spratt	MP3 Format Sound
Joe Black & Sally Citizen	MP3 Format Sound
Joe Bloggs & Mary Brown	MP3 Format Sound
John Smith & Jane Doe	MP3 Format Sound
John Smith	MP3 Format Sound
Robin Hood	MP3 Format Sound
William Tell	MP3 Format Sound
Sally Citizen	MP3 Format Sound
Mary Brown	MP3 Format Sound
Cranky Toddlers	MP3 Format Sound
Masters of Swing	MP3 Format Sound
Pirates of Penzance	MP3 Format Sound
Joe Black	MP3 Format Sound
Jill Spratt	MP3 Format Sound

Step 3

Click on details TAB and copy the details of the correct filename into the Title box.

The screenshot shows a Windows File Explorer window titled "Demonstration File Naming" with the "Music Tools" ribbon active. The file list is sorted by Name and includes 15 items. The first item, "Jane_Doe - Advanced - Solo Free Dance", is selected. A "Properties" dialog box is open, showing the "Details" tab. The "Title" field in the dialog is highlighted and contains the text "Jane_Doe - Advanced - Solo Fr".

Property	Value
Description	
Title	Jane_Doe - Advanced - Solo Fr
Subtitle	
Rating	☆☆☆☆
Media	
Contributing artists	Jane Doe
Album artist	
Album	
Year	
#	
Genre	
Length	00:02:43
Audio	
Bit rate	256kbps
Origin	
Publisher	
Encoded by	

Step 4

Click on to Contributing Artists box and enter the Skaters Name into this box.

The screenshot shows a Windows File Explorer window with the following details:

- Path: EMTEC (D:) > Demonstration File Naming
- Selected file: Jane_Doe - Advanced - Solo Free Dance
- Properties dialog box: Jane_Doe - Advanced - Solo Free Dance Properties
- Dialog box tabs: General, Details
- Property Value table:

Property	Value
Description	
Title	Jane_Doe - Advanced - Solo ...
Subtitle	
Rating	☆☆☆☆
Comments	
Media	
Contributing artists	Jane Doe
Album artist	
Album	
Year	
#	
Genre	
Length	00:02:43
Audio	
Bit rate	256kbps
Origin	
Publisher	
Encoded by	

At the bottom of the dialog box, there is a link: [Remove Properties and Personal Information](#). Buttons for OK, Cancel, and Apply are also visible.

All other boxes other than the Length and Bitrate should be left empty. **There should be NO DATA in the Comments field.**

Step 5

Close the file and you should be able to see these properties. Note: You may need to add the columns to your list by right clicking on the Name/Title bar and adding the needed columns.

The screenshot shows a Windows File Explorer window titled "Demonstration File Naming" with the ribbon set to "View". The address bar shows the path "EMTEC (D:) > Demonstration File Naming". The main area displays a table of 15 items with columns: Name, Title, Contributing artists, and Type. A red arrow points to the "Name" column header.

Name	Title	Contributing artists	Type
Jane_Doe - Advanced - Solo Free Dance	Jane_Doe - Advanced - Solo Free Dance	Jane Doe	MP3 Format Sound
Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance	Jack_Spratt & Jill_Spratt - Youth -Couples Dance - Free Dance	Jack Spratt & Jill Spratt	MP3 Format Sound
Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	Joe Black & Sally Citizen	MP3 Format Sound
Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	Joe Bloggs & Mary Brown	MP3 Format Sound
John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	John Smith & Jane Doe	MP3 Format Sound
John_Smith - Junior - Free Skating - Short Program	John_Smith - Junior - Free Skating - Short Program	John Smith	MP3 Format Sound
Robin_Hood - Open - Free Skating - Short Program	Robin_Hood - Open - Free Skating - Short Program	Robin Hood	MP3 Format Sound
William_Tell - Espoir - Free Skating - Long Program	William_Tell - Espoir - Free Skating - Long Program	William Tell	MP3 Format Sound
Sally_Citizen - Senior - Solo Dance - Free Dance	Sally_Citizen - Senior - Solo Dance - Free Dance	Sally Citizen	MP3 Format Sound
Mary_Brown - Masters - Solo Style Dance	Mary_Brown - Masters - Solo Style Dance	Mary Brown	MP3 Format Sound
Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers	MP3 Format Sound
Roller Strollers - Precision - Open C	Roller Strollers - Precision - Open C	Masters of Swing	MP3 Format Sound
Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance	MP3 Format Sound
Joe_Black - Beginner - Free Skating	Joe_Black - Beginner - Free Skating	Joe Black	MP3 Format Sound
Jill_Sprat - Primary B - Free Skating	Jill_Sprat - Primary B - Free Skating	Jill Sprat	MP3 Format Sound

Demonstration File Naming

File Home Share View

Clipboard: Pin to Quick access, Copy, Paste, Copy path, Paste shortcut

Organize: Move to, Copy to, Delete, Rename

New: New folder, New item, Easy access

Open: Properties, Open, Edit, History

Select: Select all, Select none, Invert selection

EMTEC (D:) > Demonstration File Naming

Search Demonstration File Naming

Name	Title	Contributing artists	Type
Jane_Doe - Advanced - Solo Free Dance	Solo Free Dance	Jane Doe	MP3 Format Sound
Jack_Spratt & Jill_Spratt - Youth - Couples Dance - Free Dance	Youth - Couples Dance - Free Dance	Jack Spratt & Jill Spratt	MP3 Format Sound
Joe_Black & Sally_Citizen - Junior - Couples Dance - Style Dance	en - Junior - Couples Dance - Style Dance	Joe Black & Sally Citizen	MP3 Format Sound
Joe_Bloggs & Mary_Brown - Juvenile C - Couples Free Dance	own - Juvenile C - Couples Free Dance	Joe Bloggs & Mary Brown	MP3 Format Sound
John_Smith & Jane_Doe - Senior - Couples Dance - Free Dance	e - Senior - Couples Dance - Free Dance	John Smith & Jane Doe	MP3 Format Sound
John_Smith - Junior - Free Skating - Short Program	ee Skating - Short Program	John Smith	MP3 Format Sound
Robin_Hood - Open - Free Skating - Short Program	ree Skating - Short Program	Robin Hood	MP3 Format Sound
William_Tell - Espoir - Free Skating - Long Program	Free Skating - Long Program	William Tell	MP3 Format Sound
Sally_Citizen - Senior - Solo Dance - Free Dance	Solo Dance - Free Dance	Sally Citizen	MP3 Format Sound
Mary_Brown - Masters - Solo Style Dance	Solo Style Dance	Mary Brown	MP3 Format Sound
Cranky Toddlers (Group Name) - Tantrums Galore (Show Name) - Small Show Group	(Group Name) - Tantrums Galore (Show Name) - Small Show Group	Cranky Toddlers	MP3 Format Sound
Roller Strollers - Precision - Open C	Roller Strollers - Precision - Open C	Masters of Swing	MP3 Format Sound
Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance - Walk the Plank - Senior - Quartet	Pirates of Penzance	MP3 Format Sound
Joe_Black - Beginner - Free Skating	Joe_Black - Beginner - Free Skating	Joe Black	MP3 Format Sound
Jill_Sprat - Primary B - Free Skating	Jill_Sprat - Primary B - Free Skating	Jill Sprat	MP3 Format Sound

15 items

Note: You may need to click on more if the needed columns are not showing.

Correct Music File Naming for Events

National Stream Events	International Stream Events
<i>Free Skating</i>	<i>Free Skating</i>
<p>Ima_Skater – Promotional – Free Skating Ima_Skater – Primary – Free Skating Ima_Skater – Juvenile – Free Skating Ima_Skater – Preliminary – Free Skating Ima_Skater – Intermediate – Free Skating Ima_Skater – Advanced – Free Skating Ima_Skater – Masters – Free Skating</p> <p>Ima_Skater – Open Short – Free Skating</p>	<p>Ima_Skater – Tots – Free Skating Ima_Skater – Minis – Free Skating</p> <p><u>Short Program</u> Ima_Skater – Espoir – Free Skating – Short Program Ima_Skater – Cadet – Free Skating – Short Program Ima_Skater – Youth – Free Skating – Short Program Ima_Skater – Junior – Free Skating – Short Program Ima_Skater – Senior – Free Skating – Short Program</p> <p><u>Long Program</u> Ima_Skater – Espoir – Free Skating – Long Program Ima_Skater – Cadet – Free Skating – Long Program Ima_Skater – Youth – Free Skating – Long Program Ima_Skater – Junior – Free Skating – Long Program Ima_Skater – Senior – Free Skating – Long Program</p>
<i>Solo Style Dance</i>	<i>Solo Style Dance</i>
<p>Ima_Skater – Intermediate – Solo Style Dance Ima_Skater – Advanced – Solo Style Dance Ima_Skater – Masters – Solo Style Dance</p>	<p>Ima_Skater – Cadet – Solo Dance – Style Dance Ima_Skater – Youth – Solo Dance – Style Dance Ima_Skater – Junior – Solo Dance – Style Dance Ima_Skater – Senior – Solo Dance – Style Dance</p>
<i>Solo Free Dance</i>	<i>Solo Free Dance</i>
<p>Ima_Skater – Promotional Tots – Solo Free Dance Ima_Skater – Primary – Solo Free Dance Ima_Skater – Juvenile – Solo Free Dance Ima_Skater – Preliminary – Solo Free Dance Ima_Skater – Intermediate – Solo Free Dance Ima_Skater – Advanced – Solo Free Dance Ima_Skater – Masters – Solo Free Dance</p>	<p>Ima_Skater – Minis – Solo Dance – Free Dance Ima_Skater – Espoir – Solo Dance – Free Dance Ima_Skater – Cadet – Solo Dance – Free Dance Ima_Skater – Youth – Solo Dance – Free Dance Ima_Skater – Junior – Solo Dance – Free Dance Ima_Skater – Senior – Solo Dance – Free Dance</p>

<i>Couples Style Dance</i>	<i>Couples Style Dance</i>
<p>Ima_Skater & Bea_Skater – Intermediate – Couples Style Dance Ima_Skater & Bea_Skater – Advanced – Couples Style Dance Ima_Skater & Bea_Skater – Masters – Couples Style Dance</p>	<p>Ima_Skater & Bea_Skater – Cadet – Couples Dance – Style Dance Ima_Skater & Bea_Skater – Youth – Couples Dance – Style Dance Ima_Skater & Bea_Skater – Junior – Couples Dance – Style Dance Ima_Skater & Bea_Skater – Senior – Couples Dance – Style Dance</p>
<i>Couples Free Dance</i>	<i>Couples Free Dance</i>
<p>Ima_Skater & Bea_Skater – Promotional Tots – Couples Free Dance Ima_Skater & Bea_Skater – Primary – Couples Free Dance Ima_Skater & Bea_Skater – Juvenile – Couples Free Dance Ima_Skater & Bea_Skater – Preliminary – Couples Free Dance Ima_Skater & Bea_Skater – Intermediate – Couples Free Dance Ima_Skater & Bea_Skater – Advanced – Couples Free Dance Ima_Skater & Bea_Skater – Masters – Couples Free Dance</p>	<p>Ima_Skater & Bea_Skater – Minis – Couples Dance – Free Dance Ima_Skater & Bea_Skater – Espoir – Couples Dance – Free Dance Ima_Skater & Bea_Skater – Cadet – Couples Dance – Free Dance Ima_Skater & Bea_Skater – Youth – Couples Dance – Free Dance Ima_Skater & Bea_Skater – Junior – Couples Dance – Free Dance Ima_Skater & Bea_Skater – Senior – Couples Dance – Free Dance</p>
<i>Team Events</i>	<i>Team Events</i>
<p>Team Name – Show Name – National Open – Quartet</p> <p>Team Name – Show Name – National Open – Small Show Group Team Name – Show Name – National Open – Large Show Group</p> <p>Team Name – Show Name – Open – Precision Team Name – Show Name – Masters – Precision</p>	<p>Team Name – Show Name – Cadet – Quartet Team Name – Show Name – Junior – Quartet Team Name – Show Name – Senior – Quartet</p> <p>Team Name – Show Name – Junior Show Groups Team Name – Show Name – Small Show Groups Team Name – Show Name – Large Show Groups</p> <p>Team Name – Show Name – Junior – Precision Team Name – Show Name – Senior – Precision</p>

Appendix C

EVENT LISTING SPLIT INTO ROLLART AND NON ROLLART - ADVANCED LEAGUE

Non RollArt Events – National Advanced League

To be held on All Leagues Figure and Beginner Events competition days

Figures

Promotional Figures
Primary Figures
Juvenile Figures
Preliminary Figures
Intermediate Figures
Advanced Figures
Masters Figures
Advanced Masters Figures

Non RollArt Events – International Advanced League

To be held on All Leagues Figure and Beginner Events competition days

Figures

Tots Figures
Minis Figures
Espoir Figures
Cadet Figures
Youth Figures
Junior Figures
Senior Figures

RollArt Events – National Advanced League

Free Skating

Promotional Free Skating
Primary Free Skating
Juvenile Free Skating
Preliminary Free Skating
Intermediate Free Skating
Advanced Ladies Free Skating
Advanced Men Free Skating
Masters Free Skating
Open Short Free Skating
Open Inline Free Skating

Free Skating Pairs

Promotional Free Skating Pairs
Primary Free Skating Pairs
Juvenile Free Skating Pairs
Preliminary Free Skating Pairs
Intermediate Free Skating Pairs
Advanced Free Skating Pairs

Solo Dance

Promotional Tots Solo Dance
Primary Solo Dance
Juvenile Solo Dance
Preliminary Solo Dance
Masters Solo Dance
Advanced Masters Solo Dance

Solo Style Dance

Intermediate Style Dance
Advanced Solo Style Dance
Masters Solo Style Dance

Solo Free Dance

Promotional Tots Solo Dance
Primary Solo Free Dance
Juvenile Solo Free Dance
Preliminary Solo Free Dance
Intermediate Solo Free Dance
Advanced Solo Free Dance
Masters Solo Free Dance

Couples Dance

Promotional Tots Couples Dance
Primary Couples Dance
Juvenile Couples Dance
Preliminary Couples Dance
Masters Couples Dance
Advanced Masters Couples Dance

Couples Style Dance

Intermediate Couples Style Dance
Advanced Couples Style Dance
Masters Couples Style Dance

Couples Free Dance

Promotional Tots Couples Free Dance
Primary Couples Free Dance
Juvenile Couples Free Dance
Preliminary Couples Free Dance
Intermediate Couples Free Dance
Advanced Couples Free Dance
Masters Couples Free Dance

Precision

Open Precision
Masters Precision

Quartets

National Open Quartet

Show Groups

National Open Small Show Group
National Open Show Group

RollArt Events – International Advanced League

Free Skating

Tots Free Skating
Minis Free Skating
Espoir Free Skating
Cadet Free Skating
Youth Free Skating
Junior Free Skating
Senior Free Skating

Free Skating Pairs

Tots Free Skating Pairs
Minis Free Skating Pairs
Espoir Free Skating Pairs
Cadet Free Skating Pairs
Youth Free Skating Pairs
Junior Free Skating Pairs
Senior Free Skating Pairs

Inline Free Skating

Tots Inline Free Skating
Minis Inline Free Skating
Espoir Inline Free Skating
Cadet Inline Free Skating
Youth Inline Free Skating
Junior Inline Free Skating
Senior Inline Free Skating

Solo Dance

Tots Solo Dance
Minis Solo Dance
Espoir Solo Dance
Cadet Solo Dance
Youth Solo Dance
Junior Solo Dance
Senior Solo Dance

Couples Dance

Tots Couples Dance
Minis Couples Dance
Espoir Couples Dance
Cadet Couples Dance
Youth Couples Dance
Junior Couples Dance
Senior Couples Dance

Precision

Junior Precision
Senior Precision

Quartets

Cadet Quartet
Junior Quartet
Senior Quartet

Show Groups

Junior Show Group
Small Show Group
Large Show Group